

HSE Manager

The Role

In a heavy industry environment, carry out the day to day operations of the HSE Department ensuring full compliance with all policies, procedures and legal requirements. Provision of regular tool box talks/training to all employees reinforcing behavioural based safety culture.

Responsibilities:

1. Conducts compliance reviews, general risk assessments and other safety assessments to support management team.
2. Determines the strategic direction and work priorities (in conjunction with line management) for the continuous improvement of the site HSE management system and programmes.
3. Maintain relevant documentation on all aspects of HSE including fire prevention.
4. Preparation of any policies and procedures required for a safe working environment.
5. Prepare reports as required.
6. Provision of advice and guidance to management team and make recommendations where required.
7. Undertake detailed incident/accident investigation including root cause analysis
8. Undertakes behaviour based safety training/tool box talks
9. Ensure all HSE regulations are complied with including ensuring all safety equipment is maintained and used.
10. Evaluate PPE and ensure proper use and maintenance of all PPE.
11. Maintain positive and proactive relations with all employees as well as customers and regulatory agencies.
12. Chairs monthly HSE meeting driving KPI's for the site.
13. Investigate accidents and near miss incidents and ensure all documentation is updated.
14. To develop a HSE Communication strategy for the company and all levels of staff, to include written information, tool box talks and management briefs.
15. Act as CDM Coordinator as required by the Construction, Design and Management Regulations 2007.
16. Advises line management in safety matters and manages this process to ensure all advice is incorporated into day to day processes and operations.
17. Provides support and expertise to line management in incident investigation and reporting (including dangerous occurrences and occupational diseases).
18. Facilities all forms of risk assessments e.g. general, manual handling, COSHH and fire prevention.
19. Conducts occupational health and safety related surveys e.g. noise, lighting, exposure to chemical substances and makes recommendations

Key Requirements:

- Degree qualified including IOSH qualification.

- At least 5 years' experience in a HSE management role within heavy industry (familiar with welding ways, in line paint spray plants and cranes a must).
- Experience of ISO 9001, 14001 and OHSAS 18001 essential.
- Excellent communication and influencing skills with the ability to interact with people at all levels internally and externally.
- Outstanding leadership, communication and mentoring skills.
- Excellent project management skills and used to working to deadlines
- Able to organize and prioritise own work schedule
- Excellent problem solving skills.
- Strong leadership style with charisma and team spirit